

**Vision 20/20:** A world-class rural school district. Demonstrating our **BEST.**  
 Behave Responsibly  
 Exceed Expectations  
 Scholarship First  
 Team work always!



# Minutes

## HAMPTON COUNTY SCHOOL DISTRICT 2 BOARD OF EDUCATION

### REGULAR MEETING

11/19/19  
 District Board Room  
 Estill, SC 29918

The **mission** of Hampton County School District 2 is to provide a rigorous personalized learning environment of academic excellence that prepares *Each Child, Each Day*, and in *Every Classroom* to be **college/career** and **citizen** ready with no excuses.

**6:00 p.m. EXECUTIVE SESSION – Mary Ann Atkins made the motion to enter Executive Session. Jacqueline Hopkins seconded the motion. The motion was carried unanimously. (3/0). Thomas Owens made the motion to come out of Executive Session. Mary Ann Atkins seconded the motion. The motion was carried unanimously. (4/0).**

- Superintendent's Appraisal Preplanning
- Human Resources- Personnel

### 7:00 p.m. REGULAR BUSINESS MEETING

Time	
2 mins.	<b>1.0 CALL TO ORDER – Earl Choice called the meeting to order. 7:12 p.m.</b> <ul style="list-style-type: none"> <li>▪ <b>Statement of Media Notification</b>  <i>In accordance with the S.C. Freedom of Information Act, Section 30-4-80(e), South Carolina Code, 1987, as amended, all local news media have been notified of the date, time, location, and agenda of the meeting to include a posting on the district's webpage.</i></li> <li>▪ <b>Approval of Agenda – Jacqueline Hopkins made the motion to approve the agenda. Mary Ann Atkins seconded the motion. The motion was carried unanimously. (4/0).</b></li> </ul>
	<b>2.0 MOMENT OF SILENCE</b>
30 mins.	<b>3.0 PUBLIC COMMENTARY PARTICIPATION – <i>please sign-up in order to be recognized during this public participation discussion.</i></b> Any person may address the Board for a maximum of three minutes following the public comment card procedures. Each speaker must fill out a public comment card ( <i>public participation commentary card submission is waived for this discussion</i> ). The forum will be limited to 30 minutes. <ul style="list-style-type: none"> <li>▪ <b>Naming of School District – <i>public participation commentary card submission is waived for this discussion.</i></b>            Community Member #1 – suggested the school district name of Hampton County School District</li> </ul>
	<b>4.0 POINTS OF CELEBRATION</b> <ul style="list-style-type: none"> <li>▪ Superintendent's Point of Celebration/Updates to the Board               <ul style="list-style-type: none"> <li>○ <b>Introduction of New Hampton County School District 2 Teachers</b></li> </ul> </li> <li>▪ <b>Student of the Month</b></li> </ul> <p>We are elated to celebrate some of our outstanding students for being nominated as Student of the Month from their perspective schools. As mentioned during our September business meeting, the purpose of the program will be to recognize and honor individual students who have excelled in academics, leadership, and community service for all grade levels as determined by specific criteria for elementary, middle and high school outcomes. <i>Not only will our honorees be receiving a plaque for this outstanding accomplishment, but they will also be receiving a gift certificate for a pizza, 2-liter drink, and t-shirt from our new partner in education, Galaxy Food Center. Galaxy Food center is a proud sponsor of Hampton County School District 2's Superintendent Student of the Month</i> recognition program. Board members, district-level leaders, school-level leaders, parents, and engaged community, please help me celebrate the Superintendent's Students of the Month for <b>November 2019:</b></p>

**Estill High School: Shavon Roberts, November 2019**

Grade:	12 <sup>th</sup> grade
Hobby:	Help with basketball, Read and Spend Time on the Internet
Career Goal:	Shavon's future goals are to become an obstetrician and restaurant owner. She plans to obtain her degree from Spelman College or Coa Carolina University.

- **District Consolidation Updates:**

Hampton School District One and Hampton School District 2 met in a joint meeting on November 12, 2019 at Estill High School. The two boards of trustees interviewed two candidates for a Facilitator position. The Facilitator will guide the boards in implementing the previously approved plan for consolidation. The two Facilitators interviewed were W. Donnie Boland of Boland Finance Consulting, LLC and Zona Jefferson, CEO of Jefferson and Associates Education Leadership, LLC. No decision was made on selecting a facilitator. The decision will be made at the December joint meeting.

The Technical College of the LowCountry, Dr. Richard J. Gough, President and Mary Lee Carns, Vice President for Instructional Advancement, presented to the boards concerning partnership opportunities for an early college high school and a vocational and academic associate's degree program for students in the consolidated district. Students participating could earn college credits while in high school. After considerable discussion it was determined that further information would be needed prior to a decision.

The two boards of trustees also discussed applying for a DUNS number which is imperative to the consolidation process in order for the new school district to receive federal funding. The state department of education has suggested the districts do this early on in the process. The requirements to receive a DUNS number are 1) the new school district name be selected, 2) a central office location be selected, and 3) an address for the new school district must be agreed upon. Both boards are seeking input from the public on possible names for the new school district.

Board members were also given two documents responding to a state request for additional information on the Preliminary Plan and Preliminary Budget. The documents provide further detail concerning the joint consolidation plan and have been uploaded to each district's website for public review. The plan revisions will be voted on at the next joint consolidation meeting.

Both boards will provide time for public input in their next local meeting in their respective districts. Anyone having a suggestion for the district name is encouraged to attend one of these meetings. The public is encouraged to attend both the local board meetings and the next joint consolidation meeting.

Hampton One will meet at North District Middle School on November 25, 2019, at 6:00 PM.

Hampton Two will meet on November 19, 2019 at 7:00 PM.

The Joint Meeting of Hampton One and Hampton 2 School Boards will be held at North District Middle School on December 10, 2019, at 5:30 PM.

10  
mins.

## **Capital Improvement**

### **High School Gym Roof:**

- Reroof work has been completed
- A few leak spots have been noted and in discussion with roofers

### **Estill ES Vestibule:**

- Vestibule work is substantially complete. The troubles with the fire alarm system persisted and at this time we require replacement of one fire alarm device and then the final 3<sup>rd</sup> Party Inspection and OSF Inspections can be completed. We anticipate this being complete by 11/22 pending OSF's inspection schedule

### **Estill ES Shingle Roof and Gym Roof:**

- Shingle roof on the Elementary School building has been completed
- Gym roof at the Elementary School has been completed

### **Estill ES Miscellaneous Repairs:**

- Old basement has been cleaned out, structural repairs completed, and new gravel fill and sump pump have been installed

### **Estill ES Change Order Items:**

- Completed changes:
  - o New Flagpole – Has been installed
  - o New Sidewalks – have been installed
- Pending Changes
  - o Canopy Replacement – Initial proposal for the canopy work was high so we directed the contractor to pursue additional subcontractor quotes. We received acceptable quotes but due to the time to procure materials they cannot start until February. Based on this it is recommended to hold off on the canopy work until May when the students are gone to eliminate disruption to students during demolition and installation.
  - o Sidewalk repairs – to be corrected when canopy work is completed
  - o ES Gym Ceiling Repairs – We are pursuing additional pricing for the ceiling repair work. We expect the work to be completed in the next 30 days

### **Estill HS Alternative School Classroom Space:**

- We reviewed options for Alternative School Classrooms with the School and Administrative Staff and Architect. Options considered were:
  - o Utilize a classroom at the old Middle School Campus
  - o Relocate a modular classroom from the old Middle School Campus to the High School Campus
  - o Renovate the existing modular at the High School at the back of the campus.
- The Renovation of the existing modular unit at the High School was determined to be the most feasible option. Pricing was received from Lazer Construction however, the price was

higher than expected and renovations have been placed on hold since the Alternative School is not required to relocate from their current classroom at this time.

## Student Enrollment

November 2019															
School	Pre-K	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	Total
EES	40	48	52	45	44	49	47								325
EMS								64	52	64					180
EHS											52	32	34	39	167
Total															672

October 2019															
School	Pre-K	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	Total
EES	40	49	50	45	44	49	47								324
EMS								65	51	64					180
EHS											52	32	34	49	167
Total															671

September 2019															
School	Pre-K	K	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>	6 <sup>th</sup>	7 <sup>th</sup>	8 <sup>th</sup>	9 <sup>th</sup>	10 <sup>th</sup>	11 <sup>th</sup>	12 <sup>th</sup>	Total
EES	39	48	52	47	44	49	49								328
EMS								65	51	65					181
EHS											53	32	34	49	168
Total															677

### Additional Information:

- Students With A Goal (SWAG) Secondary Intervention Program

The SWAG program has been unable to start-up for the 2019-2020 School Year. Some factors that contributed to the programs' inability to begin includes:

- High School funding strategy presented to the Board of Trustees during the spring of 2019 was not funded during the 2019-2020 budget process which would have allotted for additional personnel to assist with meeting the needs of both the alternative school program and SWAG.
- Upon SCDE alternative program monitoring review, SWAG could be a component of the alternative school program, however; the program would need to be separated from the alternative school program. To be more specific, it requires a different learning space, monitoring of instruction and supervision. Our alternative school program is currently funded solely through the **Revenue 3538 Students At Risk of School Failure**. Guidelines includes:

- At least 85 percent of the funds allocated for students classified as at academic risk must be spent on instruction and instructional support for

		<p>these students who generated the funds. Instructional support may include family literacy and parenting programs to students at-risk for school failure and their families.</p> <p>Students in need of academic assistance are students who do not meet state standards in mathematics, English language arts, or both on state approved assessments in grades three through eight and high school assessments for grades nine through twelve. Assistance for these students could take place in the form of reduced classes sizes, remediation and academic assistance programs, summer school programs, family parenting and literacy program, and/or alternative education programs.</p> <p>Any alternative schools must be at a site separate from other schools or operated at a time when those schools are not in session or operated in another building on the school campus that would provide complete separation from other students. The selected site must meet state and local requirements for facilities and be approved by the South Carolina Department of Education's Office of School Facilities according to the requirements of the <i>South Carolina School Facilities Planning and Construction Guide</i>.</p> <ul style="list-style-type: none"> <li>▪ Thirdly, there was a need to evaluate and purchase a new personalized learning software. The previous learning program was outdated and no longer supported by the company that published the personalized learning system. The personalized learning system would allow students in SWAG to benefit from personalized learning through proficiency-based coursework and to help students who are overage and need additional content coverage to pursue on-time graduation. Estill High School has received approval from the SCDE to make this program a continue component of the alternative school, the high school principal is still in need of additional personnel to get the SWAG program back up and running to ensure that EHS graduation rate does not suffer.</li> </ul>
15 mins.	5.0	<p><b>BOARD MEMBERS REPORT</b></p> <ul style="list-style-type: none"> <li>▪ Thomas Owens ask the community to get involve and attend the consolidation meetings as well as the local board meetings. He asked to plan ahead and try and stay for the duration of the meeting to have an understanding of the decisions being made. He enjoyed the conference and gained a wealth of knowledge.</li> <li>▪ Jacqueline Hopkins stated it is important and the process needs community involvement. She ask for citizens to share their ideas and input to the process. If you can't stay for the entire meeting then at least stay abreast by reading the newspaper and visiting the district website for the latest information. She attended the National Association of Black School Educators in Dallas, TX. She found the meeting to be inspiring and thoughts to consider as we move into consolidation.</li> <li>▪ Earl Choice asked for citizens to attend the meetings and give opinions on the consolidation process. He attended the National Association of Black School Educators in Dallas, TX. He attended the training on every student deserves a competent teacher. He wants to ensure to stay abreast of the latest research in those areas to assist with making wise decisions for the district.</li> <li>▪ Mr. Wright made the recommendation of having Executive Session at the beginning of the Joint meetings to allow citizens to hear and participate in the regular portion of the meeting.</li> </ul>

40 mins.	6.0	<b>SUPERINTENDENT'S REPORT - NEW BUSINESS</b> <ul style="list-style-type: none"> <li>▪ <b>Office of Administrative Services – Ms. Conchita Bostick (10 mins.)</b> October 2019 Human Resource Report – Mrs. Bostick shared District Vacancies with the Board.</li> <li>▪ <b>Office of Finance – Ms. Lakisha Youmans</b> Monthly Finance Report – Ms. Youmans stated she is reconciling and verifying information. She further stated the County Report reflects inaccuracies and the figures are incorrect. The Board and Superintendent acknowledge the report is inaccurate.</li> <li>▪ <b>SWAGG Program Discussion</b> Mr. Wright shared information concerning SWAGG with Board Members during Superintendent Points of Celebration.</li> </ul>
2 mins.	7.0	<b>CONSENT ITEMS – BOARD ACTIONS</b> <ol style="list-style-type: none"> <li>1. Approval of Minutes from 10/8/2019 (Jointed Meeting with HCSD 1 Consolidation), 10/15/2019 (Regular Business Meeting)</li> <li>2. Policy IKA Grading/Assessment System Revision – Adoption</li> <li>3. Human Resources – Personnel Recommendations</li> </ol>
	8.0	<b>EXECUTIVE SESSION – Mary Ann Atkins made the motion to enter Executive Session. Jacqueline Hopkins seconded the motion. The motion was carried unanimously. (4/0). Jacqueline Hopkins made the motion to come out of Executive Session. Mary Ann Atkins seconded the motion. The motion was carried unanimously. (4/0)</b>
1 min.	9.0	<b>ADJOURNMENT – Mary Ann Atkins made the motion to adjourn. Thomas Owens seconded the motion. The motion was carried unanimously. (4/0).</b>

# BOARD BUSINESS ACTIONS/VOTING RECORDS

Called Meeting- 11/19/2019

That upon the recommendation of the Superintendent the Board approves <b>Approval of Minutes from 10/8/2019 (Joint Meeting with HCSD 1 Consolidation), 10/15/2019 (Regular Business Meeting)</b>	Motion made by: Mary Ann Atkins Motion seconded by: Thomas Owens	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input type="checkbox"/> Daisy Orr - absent <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens <b>The motion passed 4 of 0</b>
That upon the recommendation of the Superintendent the Board approves <b>Policy IKA Grading/Assessment System Revision – Adoption</b>	Motion made by: Mary Ann Atkins Motion seconded by: Thomas Owens	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input type="checkbox"/> Daisy Orr - absent <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens <b>The motion passed 4 of 0</b>
That upon the recommendation of the Superintendent the Board approves <b>Human Resources – Personnel Recommendations</b>	Motion made by: Mary Ann Atkins Motion seconded by: Jacqueline Hopkins	<input type="checkbox"/> Earl Choice – abstained <input checked="" type="checkbox"/> MaryAnn Atkins <input type="checkbox"/> Daisy Orr - absent <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens <b>The motion passed 3 of 0</b>
That upon the recommendation of the Superintendent the Board approves to <b>accept the resignation of Teacher A.</b>	Motion made by: Jacqueline Hopkins Motion seconded by: Mary Ann Atkins	<input checked="" type="checkbox"/> Earl Choice <input checked="" type="checkbox"/> MaryAnn Atkins <input type="checkbox"/> Daisy Orr - absent <input checked="" type="checkbox"/> Jacqueline Hopkins <input checked="" type="checkbox"/> Thomas Owens <b>The motion passed 4 of 0</b>